



# المخالفات و الغرامات في المنطقة الحرة

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## Ajman Free Zone

### List No. (1)

#### Violations and Fines of the Free Zone

#### “Operations and Customer Relations Sector”

<b>Sr.</b>	<b>Violation</b>	<b>Warning</b>	<b>Fine</b>	<b>Recurrence</b>
<b>1</b>	Non-compliance with the activity licensed by the zone			
<b>2</b>	Non-compliance with the laws applicable in the zone on illegal salary deductions/ employment of sponsored individuals in contrary to the contract terms			
<b>3</b>	Not allowing inspectors of free zone to access the leased area or impede carrying out their tasks			
<b>4</b>	Employing labor unsponsored by the free zone (for each person)			
<b>5</b>	Lack of a sign board of the company's name			
<b>6</b>	Displaying, selling, marketing, or promoting goods in violation of the legislation applicable in the free zone, the Emirate, or the State			
<b>7</b>	Untimely submission of bank payroll to Labor Affairs Department			
<b>8</b>	Employing those sponsored by their families before obtaining the relevant approvals			
<b>9</b>	Violating prohibitions of labor housing			
<b>10</b>	Owning hazardous or prohibited materials in violation of the law and legislation applicable in the State			
<b>11</b>	Using offices for purposes other than the authorized ones in violation of the contracting terms			

<b>12</b>	Employing workers outside the free zone without an authorization			
<b>13</b>	Subleasing the investment unit without obtaining the approval of the free zone			
<b>14</b>	Not settling the workers' situations upon license cancellation or activity termination in thirty days of the dates thereof			
<b>15</b>	Non-compliance with the systems and requirements of the use of labor housing as for the capacity of each room			
<b>16</b>	Subleasing labor housing (for each room)			
<b>17</b>	Violating the requirements of promotion, marketing, and reduction permissions			
<b>18</b>	Employing workers of another establishment that are sponsored by the free zone			
<b>19</b>	Not showing the documents required by competent persons in the free zone (work cards/ passports/ employee work registers/ deduction registers/ ... etc.)			
<b>20</b>	Employing fugitive workers unsponsored by the free zone (for each worker)			
<b>21</b>	Illegally deducting from the workers' salaries			

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**List No. 2**  
**Violations and Fines of the Free Zone**  
**Properties Sector**  
**“Safety Violations”**

<b>Sr.</b>	<b>Violation</b>	<b>Warning</b>	<b>Fine</b>	<b>Recurrence</b>
<b>1</b>	Lack of protective safety systems and firefighting equipment			
<b>2</b>	Non-compliance with the worker safety requirements (protective clothes – gloves – shoes – glasses- masks ... etc.)			
<b>3</b>	Using fire hose (water plumps) for other uses (washing – cleaning ... etc.)			
<b>4</b>	Lack of safe and convenient passages			
<b>5</b>	Insufficient lighting for the entity and the work locations			
<b>6</b>	Lack of areas designated for safe storing of chemicals, cleaning substances, and hazardous substances			
<b>7</b>	Not placing the occupational safety guidelines in the entity			
<b>8</b>	Impeding access to the safety equipment			
<b>9</b>	Using the generator, service, plumps, and electricity rooms for storing			
<b>10</b>	Not covering electrical wires leaving them exposed or dialing to place them in protective pipes			
<b>11</b>	Existence of hazardous materials unauthorized by competent authorities inside the entity and the work sites			
<b>12</b>	Storing general or flammable substances with hazardous substances			
<b>13</b>	Cooking or using stoves in the property or the leased location			

14	Stacking up goods, other equipment, or tools and randomly and unsafely storing them outside the boundaries of the property			
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**List No. 3**  
**Violations and Fines of the Free Zone**  
**Properties Sector**  
**“Public Health Violations”**

<b>Sr.</b>	<b>Violation</b>	<b>Warning</b>	<b>Fine</b>	<b>Recurrence</b>
<b>1</b>	Not providing a safe sewer system for the site			
<b>2</b>	Not contracting with a company specialized in pest and rodent control			
<b>3</b>	Lack of garbage containers as per the approved specifications			
<b>4</b>	Non-compliance with tool cleaning and sterilizing methods			
<b>5</b>	Storing chemicals, cleaning substances, disinfectants, or harmful substances and food in the same place			
<b>6</b>	Displaying inedible or expired food			
<b>7</b>	Displaying or leaving food exposed			
<b>8</b>	Lack of sinks for washing vegetables and fruits and unavailability of disinfectants			
<b>9</b>	Lack of adequate and safe storage shelves			
<b>10</b>	Not separating food and other material in all work stages			
<b>11</b>	Storing harmful substances			
<b>12</b>	Not making available hygiene tools			
<b>13</b>	Non-compliance with the requirements of the serviceability and cleanliness of the tools used such as (distinguishing between cutting boards - cleanliness and serviceability of the other receptacles – food preparing places - .. etc)			
<b>14</b>	Not covering manholes			
<b>15</b>	Lack of health cards certifying that holder is devoid of any diseases that spread through food, or non-renewal thereof (for each worker)			

<b>16</b>	Not providing a uniform for workers, or non-compliance with such uniform (for each worker)			
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**List No. 4**  
**Violations and Fines of the Free Zone**  
**Properties Sector**  
**“Environment Violations”**

<b>Sr.</b>	<b>Violation</b>	<b>Warning</b>	<b>Fine</b>	<b>Recurrence</b>
<b>1</b>	Disposing of wastes using a method that violates the established terms and directions			
<b>2</b>	Lack of appropriate ventilation systems			
<b>3</b>	Discharging sewage using an unsanitary method in violation of the established directions			
<b>4</b>	Non-compliance with the permissible percentages of smoke, gas, and fume emissions			
<b>5</b>	Non-compliance with the power generator requirements			
<b>6</b>	Discharging chemical substances in the sewage lines			
<b>7</b>	Absence of occupational health cards, or the non-renewal thereof			
<b>8</b>	Carrying out operations that would contaminate soil and water			
<b>9</b>	Discharging hazardous or chemical waste in the general waste containers			
<b>10</b>	Leakage of hazardous oil or chemical substances to the streets or public areas			
<b>11</b>	Unserviceability of the sewage network			
<b>12</b>	Un-compliance with environmental requirements of the quality of indoor air			
<b>13</b>	Noise that exceeds the permissible standard limits			
<b>14</b>	Disposing of chemical substances, acids, oils, and poisonous substances in a way that violates the established directions and requirements			



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**List No. 5**  
**Violations and Fines of the Free Zone**  
**Properties Sector**  
**“Violation of Construction Systems”**

<b>Sr.</b>	<b>Violation</b>	<b>Warning</b>	<b>Fine</b>	<b>Recurrence</b>
<b>1</b>	Establishing a building without obtaining the required permission			
<b>2</b>	Making key modification to the investment unit without a prior permission			
<b>3</b>	Not completing the construction works in the defined period			
<b>4</b>	Violating the construction systems in spite of obtaining a permission			
<b>5</b>	Using temporary and permanent buildings for purposes other than those they are designated for			
<b>6</b>	Non-renewal of construction permissions			
<b>7</b>	Placing advertising signs prior to obtaining the construction permits			
<b>8</b>	Distorting walls and boundary walls of buildings by writing or drawing or otherwise, or using them for advertisement purposes			

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**List No. 6**  
**Violations and Fines of the Free Zone**  
**Support Services Sector**  
**“Security Requirements Violations”**

<b>Sr.</b>	<b>Violation</b>	<b>Warning</b>	<b>Fine</b>	<b>Recurrence</b>
<b>1</b>	Trespassing pavements			
<b>2</b>	Placing hazardous substances in the office			
<b>3</b>	Taking photos of the buildings of the free zone without obtaining a permission			
<b>4</b>	Un-compliance with the security instructions at the gates (bypassing inspection point/ providing incorrect information that would undermine the security/ attacking security men)			
<b>5</b>	Non-disclosure of goods in entry and exit			
<b>6</b>	Approaching restricted areas in spite of warning signs			
<b>7</b>	Vehicles stopping in areas other than those designated thereto			
<b>8</b>	Recklessly driving a vehicle in the free zone			
<b>9</b>	Attempting at smuggling persons not authorized to enter the free zone			
<b>10</b>	Having an unauthorized security man			
<b>11</b>	Exceeding the daily visiting hours or staying over in an entity (a visitor)			
<b>12</b>	Taking any material from persons through the boundary walls of the free zone			
<b>13</b>	Exceeding the permitted period (48 hours) in the loading and unloading spots			
<b>14</b>	Parking in the places designated for persons with special needs			
<b>15</b>	Leaving broken cars and equipment or frames in public spaces, streets, or parking areas for more than seven days			

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